



Steps for Communicating Data in Family-Friendly Ways

Before Conference:

- Print the child's latest progress monitoring report. Review his or her scores and prepare some talking points to discuss the child's progress with the family member.
- Practice some family friendly language—for example, descriptions of the measures—in order to avoid educational jargon or “teacher talk” while presenting data.

During Conference:

- Explain all features and colors of the assessment reports.
- Explain what it means to meet or not meet a benchmark.
- Describe each measure/sub-measure in family friendly terms.
- Clearly explain the types of activities and questions that lead to assessment results; give specific examples of what these skills look like.
- Provide family friendly explanations of why these early skills are important for their child's future learning and life.
- Celebrate the learning areas in which the child is doing well.
- Discuss areas that need support with sensitivity, and reinforce that you will partner together to support the child.
- Give suggestions/activities parents can do to work with their child at home.